**ThinkCentral**

**To Start**

1. Go to the site [www.thinkcentral.com](http://www.thinkcentral.com) .
2. Choose “Reading and Language Arts” and then “StoryTown”.
3. Log in using the directions below (How to Change Your Password).
4. Keep in mind, anytime you need to go back to the home page, click on this logo in the top left corner.



**How to Change Your Password**

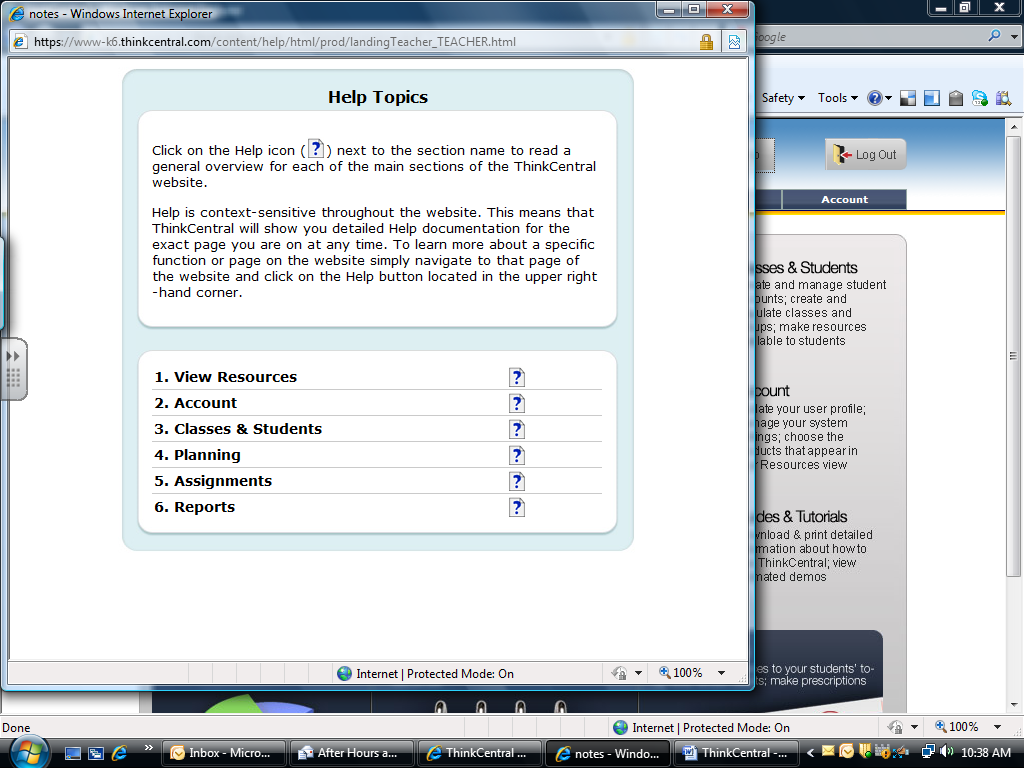
1. Log in using your username (first initial last name) and password (sent in the email).
2. Answer the security questions the first time you log in.
3. Click on the “Account” button on the right the first time, and change your password. Make sure to “Retype” the changed password. See figure below.



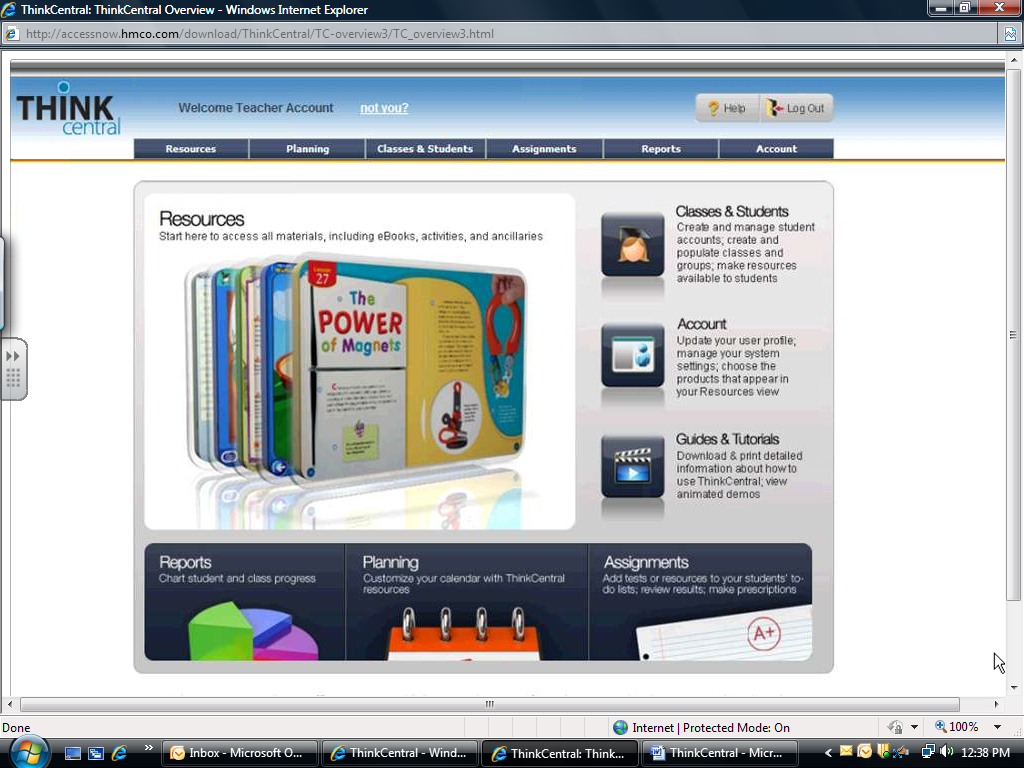
1. Click “Save” at the bottom of the screen.

**Help Screen**

1. Anytime you need help, click on the “Help” button. 
2. This screen will automatically show help for whatever screen you are on. On the home page, help will show you a table of contents for the site.



**Online Tutorials**

1. On the home page, click on “Guides and Tutorials”. There are video tutorials for the entire site here. Choose to watch the Overview first, so you know what it is capable of doing.
2. We will review this site during “After Hours” and “Learning Lunches” also.

**Student Accounts**

1. The students can log into the site. Their **username** ***and*** their **password** are their **student ID#s.**
2. When you set up your classes, you will see them organized in alphabetical order by their last name. Choose one grade level to reduce the number of student names you have to sort through.